REVIEWED March 2025

Taita Community Response Plan

This is a living document that contains a list of information created by your community, for your community. It outlines the local resources, facilities, and people that can help in an emergency.

Sharing this information will help everyone in the community understand how to support one another when it matters most.

CIVIL DEFENCE
WELLINGTON REGION EMERGENCY MANAGEMENT OFFICE

Facility map

Taita Central School, 33 Churton Crescent, Taita, Lower Hutt

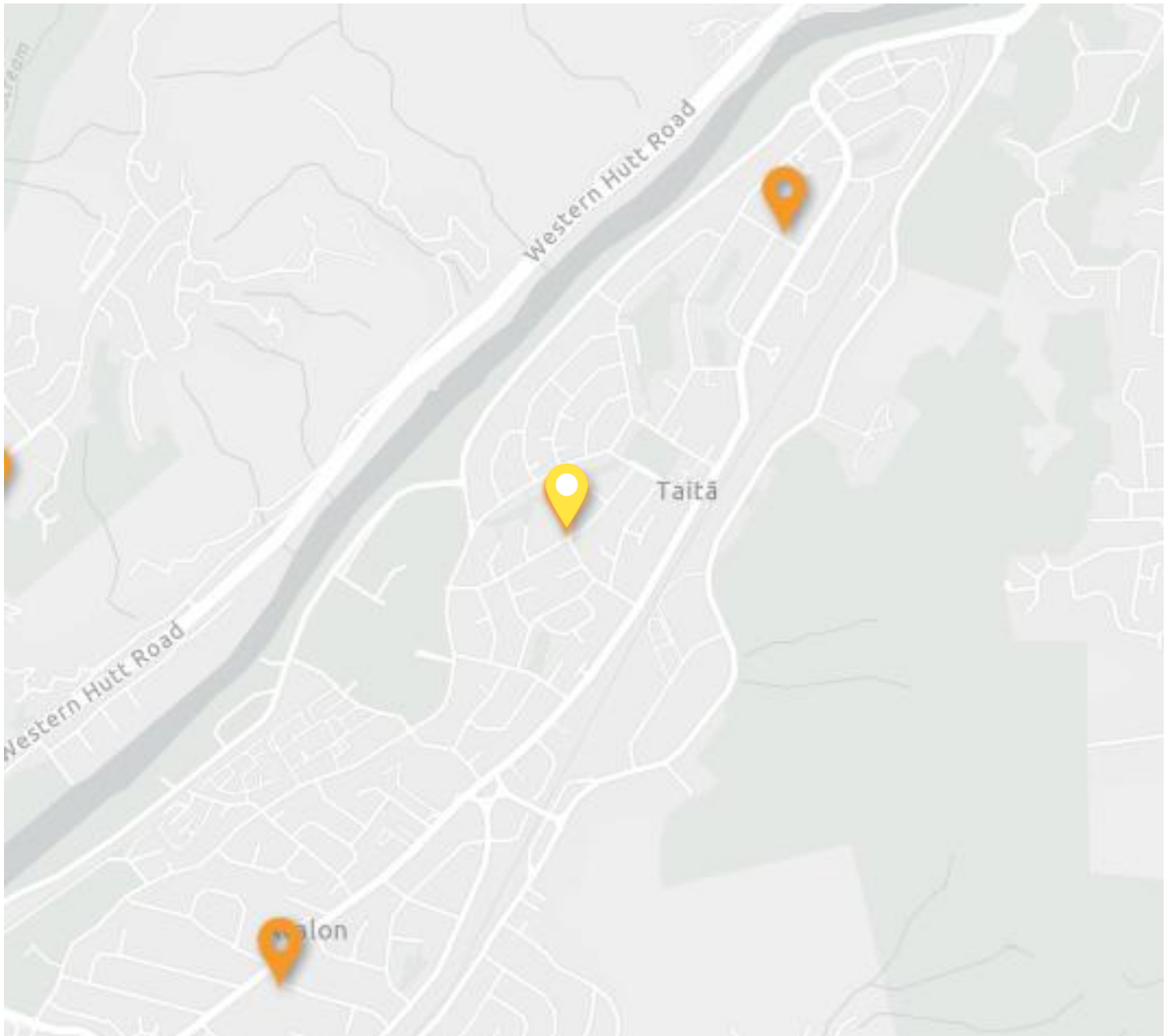
MAP KEY

- Hub kit location
- Emergency water tank
- Suggested space
- Do not use this space

Please respect this facility and the contents inside. This is a privately owned property that has been offered to the community for disaster response.

Coordinate with neighbouring Community Emergency Hubs

Local resources can be shared with nearby communities, so communicate with your neighbouring hubs to work out the most efficient use of the available resources.



Your Hub

Taita Community Emergency Hub,

Taita Central School,
33 Churton Crescent,
Taita

Neighbouring Hubs

Pomare School,
4 Partridge Street, Taita

Avalon Primary School,
10 Gordon Street, Avalon

Document overview

The local resources and ideas outlined in this document were identified during community planning workshops. These were grouped into the categories listed below:

- Local resources
- Local vulnerabilities
- Checking on who and what has been affected
- Medical assistance
- Shelter
- Water
- Food
- Animal Welfare
- *For Sanitation refer to Section 5 in the Hub Guide*

Community Response Plan and Emergency Hub Guide

This Community Response Plan works alongside the Community Emergency Hub Guide. The Hub Guide provides guidance on how your community can organise and support one another during an emergency. Use the Hub Guide and your Community Response Plan together to organise your community response. You will find the Hub Guide in the Hub kit along with Hub role lanyards, stationery, a map, an AM/FM radio, and a VHF radio.

Responding as a community

Your community has all the skills, resources, local knowledge and relationships to support one another during an emergency. You can utilise these by working together at your local Community Emergency Hub. Use this document as a starting point for solutions to community needs and your response as a community.

If you are opening a Hub it might pay to think about bringing some basics, such as:

- First aid kits
- Blankets
- Torches
- Batteries
- Radio
- Water
- Tea, coffee, milk
- Food
- Toilet paper
- Buckets
- Rubbish bags
- BBQ/camping cooker

Your Local Council

During a major emergency, your local council will coordinate the response from their Emergency Operations Centre. An Emergency Assistance Centre may also be set up to provide access to government and council support services.

Local resources

Your community has identified the following local resources that could be useful for various purposes during an emergency.

Ensure you have permission from the facility or resource owner before using.

Places and spaces

Schools

- Avalon Intermediate, 1041 High Street, Avalon
- Pomare School, 4 Partridge Street, Taita
- St Michael's School, Cooper Street
- Taita Central School, 33 Churton Crescent, Taita
- Taita College, 188 Eastern Hutt Road, Taita

Early Childhood Education

- LifeStart Learning Centres, High Street, Taita
- BestStart Taita, Tocker Street
- Taita Kindergarten, 4 Shepherd Grove

Faith Based Organisations

- Christ Church, 73 Eastern Hutt Road
- Lower Hutt Islamic Centre, 1420 Hunter St, Taita
- Pathways Christian Centre, 1334A High Street
- St Matthew's Anglican Church, 53 Reynolds Street

Community Facilities

- Learning Connexion, 182 Eastern Hutt Rd, Taita
- Pomare Community House, 55 Farmer Crescent, Pomare

Recreation

- Avalon Rugby Club, 28 Percy Cameron Street, Avalon
- Fraser Park Sportsville, Percy Cameron St, Taita
- Hutt Valley Darts Association, 110A Reynolds Street
- Taita Netball courts
- Walter Nash Centre, 20/22 Taine Street
- Walter Nash Park

Groups and networks of people

- Avalon Intermediate, 1041 High Street, Avalon
- Hosanna Church, 1117 High Street
- Learning Connexion, 182 Eastern Hutt Rd, Taita
- Naku Enei Tamariki, 25 Peterkin Street, Taita
- Netball Hutt Valley, 28 Taine Street, Taita
- Pathways Christian Centre, 1334A High Street
- Pomare School, 4 Partridge Street, Taita
- Pomare Union Health, 51 Farmer Crescent, Pomare
- St Matthew's Anglican Church, 53 Reynolds Street

- St Michael's School, Cooper Street
- Taita Central School, 33 Churton Crescent, Taita
- Taita College, 188 Eastern Hutt Road, Taita
- Taita Community Noticeboard Facebook page
- Taita Community Patrol
- Te Whare Koha, Farmer Crescent, Pomare

Services in the community

- Aroha Care Centre for the Elderly, 6 Cooper Street
- Bawarchi Khana, 16 Taine Street
- BP Petrol Station, 1217 High Street
- CPC (NZ), 121 Eastern Hutt Road
- Dr Kenneth Chin, 1205 High Street
- Earthlink, 25 Peterkin Street, Wingate
- Four Square Taita, 18 Taine Street
- Golden Bowl Takeaway, 1113 High Street
- Hong Kong Takeaways, 1337 High Street
- Hutt Union & Community Health Service, 51 Farmer Crescent
- Kiwi Car Removals, 91 Eastern Hutt Road
- Learning Connexion, 182 Eastern Hutt Rd, Taita
- Liquid Selfservice Laundromats, 1205 High Street
- M&M Fast Food, 1193 High Street
- Melbar Cables Ltd;, 174 Eastern Hutt Road
- Moore Wilsons, Eastern Hutt Road, Taita
- Naku Enei Tamariki (NET), 25 Peterkin Street
- New Zealand Coach Service, 125 Eastern Hutt Road
- PickaPart, 2 Eastern Hutt Road, Taita
- Pizza Hut Taita, 1197 High Street
- Pomare Community House, 53 Farmer Crescent, Taita
- Pomare Food Market, 1333 High Street
- Rainbow Dairy, 1204 High Street
- Samos Seafood and Roti Haven, 18 Tocker Street
- Storeit Self Storage, 111 Eastern Hutt Road

Infrastructure

- BP Petrol Station, 1217 High Street
- Emergency water tank at Pomare School
- Emergency water tank at Taita Central School
- Rail overbridge
- Super Save Taita, 22 Tocker Street
- Taita Auto Repairs, 1217 High Street
- Taita Bakery & Coffee Shop, 1215 High Street
- Taita Dairy, 1193 High Street
- Taita Fish and Chips, 20 Taine Street
- Taita Library, Walter Nash Centre, Taine Street, Taita
- Taita Pharmacy, 1206 High Street
- Tocker Street Dairy, 16 Tocker Street
- Total Turbo NZ, 83 Eastern Hutt Road
- Water reservoir Wingate/Naenae
- Wellington Water building
- Wingate bridge
- Youth Inspire 1119 high street Taita lower Hutt

Local vulnerabilities

Your community has identified the following potential vulnerabilities. These may need further attention or assistance.

Places and spaces

> Could be landslides in hillside areas
> Shop awnings around Taita shops could be damaged, avoid area if unsafe
> Some areas may experience liquefaction

Groups and networks of people

> Aged residential care facilities
> Aroha Care Centre, 6 Cooper Street, Taita
> Elderly people
> House bound people
> Mothers with young babies
> People who are unable to get home
> People with disabilities in supported accommodation
> Playcentre children
> School students
> Stressed & lost pets
> Young people home alone

Services in the community

> No emergency services
> Food and consumer goods supply chain

Infrastructure

> All services likely to be disrupted for many weeks
    - No Electricity
    - No mains water supply
    - No reticulated gas supply
    - No sewerage network
    - Broken storm water pipes
    - No telecommunications
    - No internet
    - No banking and eftpos
> Fairway Drive Bridge
> Taita Petrol Station, 1217 High Street, Taita

Checking on people and damage

Everyone in the community is checked on after an emergency – whether it's for rescue and medical assistance, or just basic support and information.

> Contact everyone in the community as soon as possible.

> Record and report information on people and damage back to the Hub.

> Regularly check everyone in the days following the event as people's circumstances may change.

How can you make sure that everywhere has been checked?

- Start with known affected areas or groups that might need extra assistance.
- Draw upon any local lists and knowledge.
- Coordinate a streetbystreet, housebyhouse check. Use the area maps in the hub.
- Record any information on the impact to the community. For example, status of roads, building damage, and peoples unresolved needs.

Report the information back to the Information Coordination person at the Hub.

Staying in contact with people as outlined in task one should be done frequently, as peoples circumstances can change after an event.

If you can't give someone immediate assistance, collect information about their needs and bring that back to the Hub. See if you can find an asnwer to their needs with the resources available in your community.

What groups could be available to walk around the community to check on people and look for damage?

> Church groups Christ Church Taita, St Michael's Church, Pathways, Latter Day Saints

> Community groups

> Residents as organised groups

> Taita College students – leadership team

> Walking / sports groups

> People who come to the Hub to help

Where should we check first?

1. Self – 2. Home – 3. Neighbours – 4. Street – 5. Then at the hub check on these priority groups

> Aroha Care Centre for the Elderly, 6 Cooper Street

> Family – extended and immediate

> Neighbours

> Worst affected areas & areas where hazards/damage are obvious

Schools

> Avalon Intermediate, 1041 High Street, Avalon

> Pomare School, 4 Partridge Street, Taita

> St Michael's School, Cooper Street

> Taita Central School, 33 Churton Crescent, Taita

> Taita College, 188 Eastern Hutt Road, Taita

Early Childhood Education

> BestStart Taita, Tocker Street

> LifeStart Learning Centres, High Street, Taita

> Taita Kindergarten, 4 Shepherd Grove

How would we coordinate this?

1. Assess – commission teams to assess in priority order to needs and resources available and then broker people's needs with available resources.
2. Scope – define needs and resources
3. Prioritise – needs with resources
4. Meet – needs with resources
5. Review – that needs are being met
6. The Hub can set up street maps and coordinate searches, or checks by door knocks

> Check your family, neighbours and street. Send someone from your street down to the Hub.

> Coordinate from the Hub – check other local hubs to see whether Hubs are open and people are gathered

> ESOL – can people come to the Hub who can help translate for people who don't speak English

> Group volunteers with a mix of skills, physical capabilities, and leadership

> Keep a paper trail at the Hub so we know where has been checked, when. Then we know where needs to be rechecked over time.

> Send teams from Hub to check on defined areas, record on Hub Map

> Use text messages, Facebook Messenger and Neighbourly to communicate, if possible

> Work with what and who we have at the time.

Medical Assistance

Community members who need medical assistance are directed to medical assistance.

> Identify and coordinate community resources that can be used to assist and treat the injured.

> Identify and check on people with daytoday medical needs.

> Direct the community to medical providers that are known to be open.

> Identify and coordinate people in the community with medical skills who can help.

In all lifethreatening situations, attempt to contact the emergency services by calling 111.

Injured and sick people should go to the nearest open medical centre first.

People with first aid skills should go to their nearest open medical centre or go to the Hub.

Check on your neighbours and people who may need extra help.

Look after your hygiene – wear gloves when touching body fluids.

Find out if the local medical providers are open and operational so that you can let the community know where to go.

Coordinate transportation for those who are in need and cannot get to the medical centre.

Where are the nearest medical providers?

> Avalon Medical Centre, 840 High Street, Avalon

> Pomare Union Health, 51 Farmer Cres, Pomare

> Taita GP, 1205 High Street, Taita

Where else could we provide medical assistance if the above facilities are not available?

> Aroha Care Centre, 6 Cooper St, Taita

> Great Start Taita

> Pomare Community House

> Taita Pharmacy, 1206 High St, Taita, Lower Hutt 5011

> Walter Nash

Who can help provide medical assistance?

- Doctors and Nurses in the community
- Lifeguards
- People with First Aid certificates
- Surf life savers
- Teachers
- Vets and vet nurses

How do we get people to medical assistance or medical assistance to people?

- Aroha Care Centre van
- Communicate using Text messages.
- Naku Enei Tamariki cars
- NCS (across from Taita College)
- St Matthews van
- Taita College van
- The Learning Connexion Bus
- Use kids on bike as messengers.
- Vehicles, 4Wheel Drives, station wagons, scooters, motorbikes.
- Wheelbarrows, stretchers, shopping trolleys, buggies, strollers.

Where can we get extra supplies?

- Aroha Care Centre, 6 Cooper St, Taita
- Avalon Intermediate
- First aid kits in businesses, houses and vehicles
- Moore Wilsons
- Pomare School
- St Michael’s
- Taita College
- Taita Pharmacy, 1206 High St, Taita, Lower Hutt 5011

Where are there Defibrillators?

- Avalon Intermediate School, 1041 High Street, Avalon
- Aviat Networks, 20 Peterkin St, Taita
- Carters Wellington Manufacturing, 25 Peterkin St, Taita
- Fraser Park Sportsville, 1005 Taita Drive, Taita
- Learning Connexion, 182 Eastern Hutt Road, Taita
- Walter Nash Centre, 2426 Taine Street, Taita

Shelter

Ensure everyone in our community has somewhere safe and comfortable to stay.

> Find places where people can shelter from the weather if they can't stay at home.

> Find comfortable places where people can rest and sleep.

Small repairs may make homes safe enough to stay in.

If people need to leave their homes, encourage them to take as much bedding as possible.

Encourage people to stay with friends and family if possible. Ask neighbours or others in their street if they have a spare room.

People in the community may have spare beds, air mattresses, and couches available to offer people without a place to stay.

Check gas and electricity supplies are safe to use. Turn gas off at the meter/main if unsure. Turn electricity off at mains/switchboard and water at the toby on the footpath. Leaks including water, should be investigated.

Many people will be able to stay in their own homes, and this is ideal as people are much more comfortable in a home environment. Are there simple repairs that could be done to make a home safe enough for people to stay there.

Youmay have visitors to your community who don't live locally – commuters, shoppers, employees etc. These are the people most likely to need accommodation in your community.

Encourage people to make their spare beds and guest rooms available.

Don't wait for the perfect solution, shelter from the weather is a priority over comfort. Bad weather means the need for shelter is much more urgent than on a warm, sunny day.

Tell the Emergency Operations Centre (through the Communication desk) the number of people who need accommodation.

Who could help make people's homes safe, weatherproof, and comfortable?

> Handy people/DIYers

> Local builders, plumbers, electricians, roofers and other tradespersons

> Student leaders – Taita College, Learning Connexion

Where can we get resources to make repairs?

> Industrial area in Peterkin Street

> Moore Wilsons

> Taita Petrol Station

Where could we get bedding and clothing supplies to keep people warm and comfortable?

> Churches
> Earthlink
> Koha shed
> People's homes
> Rebound
> St Mathew's op shop

What open spaces could accommodate temporary shelter?

> Area around schools and college
> Encourage people to put up a tent in their own yards
> Fraser Park
> Netball courts
> Pomare Park
> Walter Nash Park

What facilities could be used for temporary shelter if people can't stay at homes or with friends?

> Avalon Intermediate, 1041 High Street, Avalon
> Cafes
> Learning Connexion
> Motor homes / Caravans/Tents
> Pathway Church
> Pomare Community Hall
> Pomare Community House
> Pomare School, 4 Partridge Street, Taita
> Schools
> St Mathews
> St Michael's School, Cooper Street
> Taita Central School, 33 Churton Crescent, Taita
> Taita College Marae, 188 Eastern Hutt Road, Taita

Water

Our community has access to clean water for drinking and water for cooking and hygiene purposes.

> Ensure everyone knows how to treat drinking water.

> Coordinate community water sources for drinking, cooking and hygiene.

> Arrange a place in the community where water can be distributed if needed.

Water reserviours are all around the region but automatically seal if lines are damaged. Technicians must manually attend to the valves. This will take time so look for other sources of water within the community right away.

Some schools and community centres have large water tanks installed. If there is one in your community check to see what their plan is for using the water.

Local streams and open bodies of water are not reliable sources of clean water. Chemical pollution and heavy metal contamination is not removed by boiling water or adding bleach.

Treat any nonbottled water. Boil it if you can, if not use bleach to treat.

BEST CHOICE: BOIL. Boiling water will kill most types of diseasecausing organisms. If water is cloudy, filter it through a clean cloth. Boil water for one minute, let it cool, and store it in clean containers with covers.

IF YOU CAN'T BOIL: ADD BLEACH. Bleach will kill some (not all) types of diseasecausing organisms. Just like boiling, filter cloudy water though a clean cloth first. Use only regular, unscented, liquid household bleach. Add two drops of bleach per litre of water. Stir well, let stand for 30 minutes before using, then store in clean containers with covers.

Where can we find drinking water?

> Cafes and restaurants

> Emergency water tanks @ Taita Central School and Pomare School

> Fountain – Taniwha, Walter Nash

> Home water cylinders

> Home water tanks

> Vending Machines

How do we get water to people who are unable to leave their homes?

> Carry in bottles, containers, buckets

> Cars, bikes, scooters, motorbikes

> Volunteers walking or cycling around
> Wheelbarrows, buggies, strollers, wheelie bins

Where can we find water for washing and cleaning?

> Hot water cylinders
> Hutt River
> Rivers & Streams
> Toilet cisterns

What water supplies should be avoided or need treatment before drinking?

> Do not drink pool water or sea water
> Grey water
> Pool water
> Springs and waterfalls
> Stagnant water
> Stream water
> Tank water

What places would be good distribution points?

> Walter Nash
> Pomare School
> Taita Central School
> Pomare Community Trust
> Avalon Intermediate
> Fraser Park Sportsville

Food

People in our community have enough food to sustain them.

> Organise a way to feed large groups of people who are displaced or do not have food of their own.

> Coordinate food supplies in the community.

Assist with the coordination of food supplies in the community where necessary.

Encourage people to share food with those who don't have access to it.

Tell people to use foods in the refrigerator first, then those in the freezer, and finally dried goods from the pantry.

Pool community resources to feed everyone

- Street BBQs
- Have places where excess food can be coordinated from

What food suppliers and providers are there?

> Bawarchi Khana, 16 Taine Street
> Four Square Taita, 18 Taine Street
> Golden Bowl Takeaway, 1113 High Street
> Hong Kong Takeaways, 1337 High Street
> M&M Fast Food, 1193 High Street
> Moore Wilsons, Eastern Hutt Road, Taita
> Pizza Hut Taita, 1197 High Street
> Pomare Food Market, 1333 High Street
> Rainbow Dairy, 1204 High Street
> Samos Seafood and Roti Haven, 18 Tocker Street
> Super Save Taita, 22 Tocker Street
> Taita Bakery & Coffee Shop, 1215 High Street
> Taita Dairy, 1193 High Street
> Taita Fish Supply, 20 Taine Street
> Taita shops
> Tocker Street Dairy, 16 Tocker Street

Where else could we find food?

> Bushes
> Fishing
> Gardens
> Household supplies – use perishable and frozen food first
> Veggie gardens

How could we organise to feed large groups of people?

- Chefs/staff from local cafes
- Hangi (hangi pit at Walter Nash Park)
- Have street shared dinners / communal cooking – take people home and cook a bit extra to minimise gas consumption
- School, church kitchens, other kitchen facilities
- Set up a volunteer cooking/preparation site
- Use perishable food first
- Walter Nash BBQ

Where can we get cooking and catering supplies?

- Household equipment – BBQ, gas cooker, camp cooking equipment
- Local caterers, school kitchens
- People’s own supply

How do we get food to people who are unable to leave their homes?

- Carry in boxes, containers, buckets
- Cars, bikes, scooters, motorbikes
- Organise teams to distribute
- Volunteers walking or cycling around
- Wheelbarrows, buggies, strollers, wheelie bins

Animal Welfare

Animals in our community have access to medical assistance, shelter, water, and food.

> Identify and coordinate locations and people for medical assistance for animals
> Identify locations for animal shelter
> Identify potential sources of food and water
> Keep a record of lost and found pets

What animal services are in the area? (e.g., veterinary clinics, animal control, shelters, stock agents, stock truck companies)

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What facilities could be used for temporary shelter for animals?

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Where could we find drinking water for animals?

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Where could we find food for animals? (companion animals & production animals)

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