

Mākara Community Response Plan

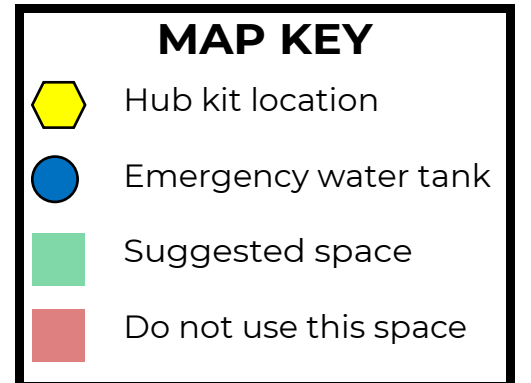
This is a living document that contains a list of information created by your community, for your community. It outlines the local resources, facilities, and people that can help in an emergency.

Sharing this information will help everyone in the community understand how to support one another when it matters most.



Facility map

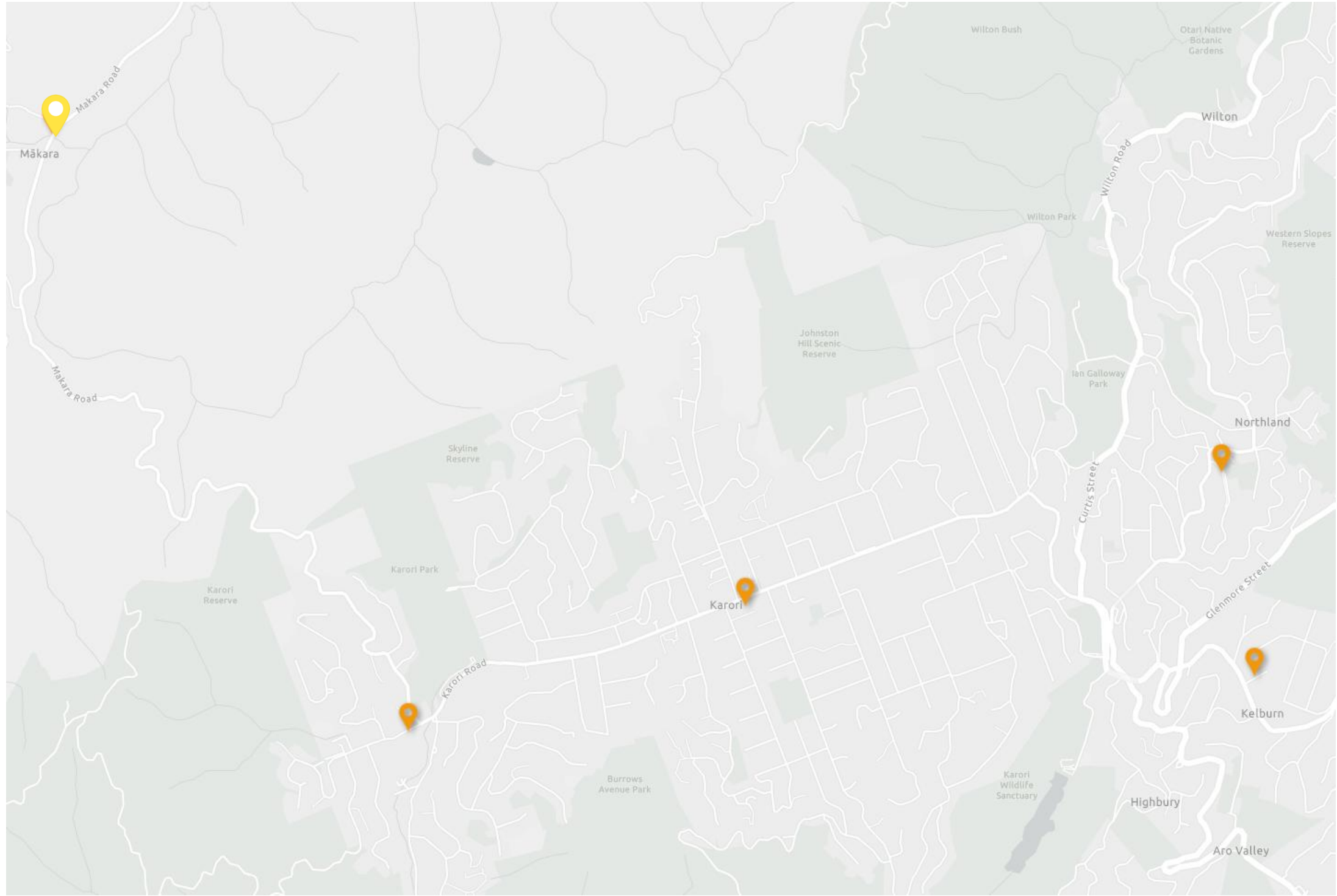
Mākara Model School, 399 Mākara Road



Please respect this facility and the contents inside. This is a privately owned property that has been offered to the community for disaster response.

Coordinate with neighbouring Community Emergency Hubs

Local resources can be shared with nearby communities, so communicate with your neighbouring hubs to work out the most efficient use of the available resources.



Your Hub

Mākara Community Emergency Hub,

Mākara Model School, 399
Mākara Road, Mākara

Neighbouring Hubs

Karori Community Centre,
7 Beauchamp Street, Karori

Karori West Normal School,
19 Allington Road, Karori

Kelburn Normal School,
16 Kowhai Road, Kelburn

Northland School,
14 Harbour View Road,
Northland



Document overview

The local resources and ideas outlined in this document were identified during community planning workshops. These were grouped into the categories listed below:

- > Local resources
- > Local vulnerabilities
- > Checking on who and what has been affected
- > Medical assistance
- > Shelter
- > Water
- > Food
- > Animal Welfare
- > *For Sanitation refer to Section 5 in the Hub Guide*

Community Response Plan and Emergency Hub Guide

This Community Response Plan works alongside the Community Emergency Hub Guide. The Hub Guide provides guidance on how your community can organise and support one another during an emergency. Use the Hub Guide and your Community Response Plan together to organise your community response. You will find the Hub Guide in the Hub kit along with Hub role lanyards, stationery, a map, an AM/FM radio, and a VHF radio.

Responding as a community

Your community has all the skills, resources, local knowledge and relationships to support one another during an emergency. You can utilise these by working together at your local Community Emergency Hub. Use this document as a starting point for solutions to community needs and your response as a community.

If you are opening a Hub it might pay to think about bringing some basics, such as:

- | | |
|------------------|----------------------|
| > First aid kits | > Tea, coffee, milk |
| > Blankets | > Food |
| > Torches | > Toilet paper |
| > Batteries | > Buckets |
| > Radio | > Rubbish bags |
| > Water | > BBQ/camping cooker |

Your Local Council

During a major emergency, your local council will coordinate the response from their Emergency Operations Centre. An Emergency Assistance Centre may also be set up to provide access to government and council support services.



Local resources

Your community has identified the following local resources that could be useful for various purposes during an emergency.

Ensure you have permission from the facility or resource owner before using.

Places and spaces

Mākara:

- > Cliff Gaskin Reserve
- > Farm sheds
- > Karori Golf Club – 280 South Mākara Road
- > Mākara Community Hall – 366 Mākara Road
- > Mākara Model School – 399 Mākara Road
- > Mākara Stream Reserve
- > Mākara Village Recreation Reserve
- > Open paddocks where people can camp
- > St Patrick's Church – 372/376 Mākara Road
- > Terawhiti Station – 900 South Mākara Road
- > West Wind Farm – 140 Opau Road

Mākara Beach:

- > Mākara Beach Café – 1084 Mākara Road
- > Mākara Beach Estuary Reserve
- > Mākara Beach Foreshore Reserve
- > Tennis court

Groups and networks of people

Mākara:

- > Close knit community
- > Facebook page – Our Mākara
- > Karori Golf Club – 280 South Mākara Road
- > Mākara Community Hall Association – 366 Mākara Road
- > Mākara email group
- > Mākara Model School – 399 Mākara Road
- > Mākara Pony Club – Mākara Road
- > People with horses
- > Police and ex policeman in the community
- > Rural fire volunteers
- > Trades people – builders, electricians, heavy equipment

Mākara Beach:

- > The Mākaracarpas

Services in the community

Mākara:

- > Accommodation - B&B's



- > Everyone has their own water and septic tanks
- > Food living in paddocks
- > Karori Fire Station – 84 Karori Road
- > Local tradies
- > Mākara Village Boarding Cattery – 384 Mākara Road
- > Multiple diggers and drivers
- > Old schoolhouse
- > The Dog Bach Boarding Kennels – 879 Mākara Road
- > Vet

Mākara Beach:

- > Butcher
- > Practical capabilities
- > Tradies – electrician, builder, chainsaws, heavy equipment

Infrastructure

Mākara:

- > 4WDs, trailers, dirt bikes
- > 4x4 Trucks
- > Boats
- > Council water supply to limited areas
- > Firewood
- > Generators
- > Karori Golf Club – 280 South Mākara Road
- > Lots of BBQ's
- > Lots of generators
- > Mākara Cemetery – 237 Mākara Road
- > Marine radios and boats

- > Septic tanks
- > Stream
- > Veggie gardens/fruit trees/live animals/chickens
- > Water shelter
- > Water tanks
- > West Wind Farm – 140 Opau Road
- > Wood burners with lots of wood

Mākara Beach:

- > Boats
- > Fishing
- > Horses
- > Landline
- > Livestock
- > Personal water tanks
- > Vegetable gardens



Local vulnerabilities

Your community has identified the following potential vulnerabilities. These may need further attention or assistance.

Places and spaces

Mākara:

- > South Mākara Road could be cut off

Mākara Beach:

- > Café at the Beach – 1084 Mākara Road

Groups and networks of people

Mākara:

- > Elderly
- > Lots of walkers from town who could be separated from families
- > Mākara Model School – 399 Mākara Road
- > Single home dwellers

Mākara Beach:

- > Lots of people go to Mākara Beach and could be stranded there

Services in the community

Mākara:

- > Children at school
- > Need to establish a “Sub Hub” at the beach and South Mākara (how do we communicate between them?)
- > No Medical services

Mākara Beach:

- > No rural fire volunteers or policeman

Infrastructure

Mākara:

- > Access to fuel
- > Lot of houses up difficult/isolated driveways
- > No public transport
- > One source of electricity and internet
- > People are spread out geographically and it might be hard to communicate
- > Poor cell phone coverage
- > Powerlines
- > Road access in and out of Mākara vulnerable to slips

**Mākara Beach:**

- > Beach at risk of tsunami/weather events
 - > Large amount of the area is in a tsunami evacuation
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Checking on people and damage

Everyone in the community is checked on after an emergency – whether it's for rescue and medical assistance, or just basic support and information.

- > Contact everyone in the community as soon as possible.
- > Record and report information on people and damage back to the Hub.
- > Regularly check everyone in the days following the event as people's circumstances may change.



How can you make sure that everywhere has been checked?

- Start with known affected areas or groups that might need extra assistance.
- Draw upon any local lists and knowledge.
- Coordinate a street-by-street, house-by-house check. Use the area maps in the hub.
- Record any information on the impact to the community. For example, status of roads, building damage, and peoples unresolved needs.

Report the information back to the Information Coordination person at the Hub.

Staying in contact with people as outlined in task one should be done frequently, as peoples circumstances can change after an event.

If you can't give someone immediate assistance, collect information about their needs and bring that back to the Hub. See if you can find an answer to their needs with the resources available in your community.

What groups could be available to walk around the community to check on people and look for damage?

- > Everybody
- > Fit young people

Where should we check first?

1. Self – 2. Home – 3. Neighbours – 4. Street – 5. Then at the hub
- check on these priority groups
- > Elderly people
 - > Mākara Model School – 399 Mākara Road



- > Neighbours
- > People with disabilities
- > Single people
- > Worst affected areas & areas where hazards/damage are obvious
- > Young children

How would we coordinate this?

1. Assess – commission teams to assess in priority order to needs and resources available and then broker people's needs with available resources.
 2. Scope – define needs and resources
 3. Prioritise – needs with resources
 4. Meet – needs with resources
 5. Review – that needs are being met
 6. The Hub can set up street maps and coordinate searches, or checks by door knocks
-
- > Coordinate from the Hub
 - > Group volunteers with a mix of skills, physical capabilities, and leadership
 - > Keep a paper trail at the Hub so we know where has been checked, when. Then we know where needs to be rechecked over time.
 - > Send teams from hub to check on defined areas, record on Hub Map
 - > Use text messages to pass information back to the Hub
 - > Work with what and who we have at the time.



Medical Assistance

Community members who need medical assistance are directed to medical assistance.

- > Identify and coordinate community resources that can be used to assist and treat the injured.
- > Identify and check on people with day-to-day medical needs.
- > Direct the community to medical providers that are known to be open.
- > Identify and coordinate people in the community with medical skills who can help.



In all life-threatening situations, attempt to contact the emergency services by calling 111.

Injured and sick people should go to the nearest open medical centre first.

People with first aid skills should go to their nearest open medical centre or go to the Hub.

Check on your neighbours and people who may need extra help.

Look after your hygiene – wear gloves when touching body fluids.



Find out if the local medical providers are open and operational so that you can let the community know where to go.

Coordinate transportation for those who are in need and cannot get to the medical centre.

Where are the nearest medical providers?

- > Bowen Hospital – 98 Churchill Drive
- > Johnsonville Medical Centre – 24 Moorefield Road
- > Karori Medical Centre – 11 Parkvale Road
- > Karori Vet – 20 Parkvale Road
- > Kenepuru Hospital (through Spicer Forest) – 16 Hospital Drive
- > Onslow Medical Centre – 125 Moorefield Road

Where else could we provide medical assistance if the above facilities are not available?

Mākara:



- > Karori Golf Club – 280 South Mākara Road
- > Mākara Community Emergency Hub
- > St Patrick's Church – 372/376 Mākara Road

Mākara Beach:

- > Mākara Beach Café – 1084 Mākara Road

Who can help provide medical assistance?

Mākara:

- > Doctors and Nurses in the community
- > People with First Aid certificates
- > Vets and vet nurses

Mākara Beach:

- > Doctors and Nurses in the community
- > People with First Aid certificates
- > Vets and vet nurses

How do we get people to medical assistance or medical assistance to people?

Mākara:

- > Horses
- > Vehicles, 4-Wheel Drives, station wagons, scooters, motorbikes.
- > Wheelbarrows, stretchers, shopping trolleys, buggies, strollers.

Mākara Beach:

- > If the weather is calm, take them via boat to Porirua or Wellington
- > Vehicles, 4-Wheel Drives, station wagons, scooters, motorbikes.
- > Wheelbarrows, stretchers, shopping trolleys, buggies, strollers.

Where can we get extra supplies?

Mākara:

- > Bowen Hospital – 98 Churchill Drive
- > Johnsonville Medical Centre – 24 Moorefield Road
- > Karori Medical Centre – 11 Parkvale Road
- > Karori Vet – 20 Parkvale Road
- > Kenepuru Hospital (through Spicer Forest) – 16 Hospital Drive
- > Mākara Model School Sick Bay – 399 Mākara Road
- > Onslow Medical Centre – 125 Moorefield Road
- > Pony Club – Mākara Road (simple dressings)

Mākara Beach:

- > First aid kits in houses and vehicles

Where are there Defibrillators?

Mākara:

- > Karori Golf Club – 280 South Mākara Road
- > Mākara Model School – 399 Mākara Road (mounted on front entrance)

Mākara Beach:

- > Bruce Farm – 255 Takarau Gorge Road
- > Mākara Beach Café – 1084 Mākara Road



Shelter

Ensure everyone in our community has somewhere safe and comfortable to stay.

- > Find places where people can shelter from the weather if they can't stay at home.
- > Find comfortable places where people can rest and sleep.



Small repairs may make homes safe enough to stay in.

If people need to leave their homes, encourage them to take as much bedding as possible.

Encourage people to stay with friends and family if possible. Ask neighbours or others in their street if they have a spare room.

People in the community may have spare beds, air mattresses, and couches available to offer people without a place to stay.

Check gas and electricity supplies are safe to use. Turn gas off at the meter/main if unsure. Turn electricity off at mains/switchboard and water at the toby on the footpath. Leaks including water, should be investigated.



Many people will be able to stay in their own homes, and this is ideal as people are much more comfortable in a home environment. Are there simple repairs that could be done to make a home safe enough for people to stay there.

You may have visitors to your community who don't live locally – commuters, shoppers, employees etc. These are the people most likely to need accommodation in your community.

Encourage people to make their spare beds and guest rooms available.

Don't wait for the perfect solution, shelter from the weather is a priority over comfort. Bad weather means the need for shelter is much more urgent than on a warm, sunny day.

Tell the Emergency Operations Centre (through the Communication desk) the number of people who need accommodation.

Who could help make people's homes safe, weatherproof, and comfortable?

Mākara:

- > Handy people/DIYers
Local builders, plumbers, electricians, roofers and other tradespersons

Mākara Beach:

- > Local builders, plumbers, electricians, roofers and other tradespersons
- > Handy people/DIYers



Where can we get resources to make repairs?

Mākara:

- > Karori Golf Club – 280 South Mākara Road
- > Neighbours
- > St Patrick's Church – 372/376 Mākara Road
- > Terawhiti Station – 900 South Mākara Road
- > West Wind Farm – 140 Opau Road

Mākara Beach:

- > Neighbours
- > West Wind Farm – 140 Opau Road

Where could we get bedding and clothing supplies to keep people warm and comfortable?

Mākara:

- > B&B's
- > Mākara Community Hall – 366 Mākara Road
- > Mākara Model School – 399 Mākara Road
- > People's homes

Mākara Beach:

- > People's homes

What open spaces could accommodate temporary shelter?

Mākara:

- > Cliff Gaskin Reserve
- > Encourage people to put up a tent in their own yards
- > Karori Golf Club – 280 South Mākara Road
- > Mākara Model School
- > Mākara Stream Reserve
- > Mākara Village Recreation Reserve
- > Neighbours
- > Wool sheds

Mākara Beach:

- > Mākara Beach Estuary Reserve
- > Mākara Beach Foreshore Reserve
- > Sheds and batches
- > Tennis court

What facilities could be used for temporary shelter if people can't stay at homes or with friends?

Mākara:

- > Chicken farm
- > Karori Golf Club – 280 South Mākara Road
- > Neighbours
- > St Patrick's Church – 372/376 Mākara Road
- > Tents
- > Terawhiti Station – 900 South Mākara Road
- > Wool sheds

Mākara Beach:

- > Mākara Beach Café – 1084 Mākara Road



> Motor homes / Caravans/Tents

> Neighbours

> Sheds and batches

> Spare rooms



Water

Our community has access to clean water for drinking and water for cooking and hygiene purposes.

- > Ensure everyone knows how to treat drinking water.
- > Coordinate community water sources for drinking, cooking and hygiene.
- > Arrange a place in the community where water can be distributed if needed.



Water reservoirs are all around the region but automatically seal if lines are damaged. Technicians must manually attend to the valves. This will take time so look for other sources of water within the community right away.

Some schools and community centres have large water tanks installed. If there is one in your community check to see what their plan is for using the water.



Local streams and open bodies of water are not reliable sources of clean water. Chemical pollution and heavy metal contamination is not removed by boiling water or adding bleach.

Treat any non-bottled water. Boil it if you can, if not use bleach to treat.

BEST CHOICE: BOIL. Boiling water will kill most types of disease-causing organisms. If water is cloudy, filter it through a clean cloth. Boil water for one minute, let it cool, and store it in clean containers with covers.

IF YOU CAN'T BOIL: ADD BLEACH. Bleach will kill some (not all) types of disease-causing organisms. Just like boiling, filter cloudy water through a clean cloth first. Use only regular, unscented, liquid household bleach. Add two drops of bleach per litre of water. Stir well, let stand for 30 minutes before using, then store in clean containers with covers.

Where can we find drinking water?

Mākara:

- > Bottled water in houses
- > Mākara Community Hall and Mākara Model School
- > Pond at Karori Golf course
- > Streams
- > The Well at Mākara Pony Club
- > Water tanks on most properties

Mākara Beach:

- > Mākara Beach Café – 1084 Mākara Road
- > Water tanks on most properties



How do we get water to people who are unable to leave their homes?

- > Boats
- > Carry in bottles, containers, buckets
- > Cars, bikes, scooters, motorbikes
- > Horses
- > Transport in containers
- > Volunteers walking or cycling around
- > Wheelbarrows, buggies, strollers, wheelie bins

Where can we find water for washing and cleaning?

Mākara:

- > Council supply
- > Hot water cylinders
- > Sea water
- > Stream
- > Swimming pools
- > Toilet cisterns

Mākara Beach:

- > Hot water cylinders
- > Rivers & Streams
- > Sea water
- > Toilet cisterns

What water supplies should be avoided or need treatment before drinking?

- > All emergency water supplies should be treated before drinking
- > Do not drink sea water
- > Grey water
- > Pool water
- > Springs and waterfalls
- > Stagnant water
- > Stream water

What places would be good distribution points?

Mākara

- > Karori Golf Club – 280 South Mākara Road
- > Mākara Community Hall – 366 Mākara Road
- > Mākara Model School – 399 Mākara Road
- > Many options depending on the scenario
- > Properties close to the road that are easy to access
St Patrick's Church – 372/376 Mākara Road
- > Terawhiti Station – 900 South Mākara Road

Mākara Beach:

- > Mākara Beach Café – 1084 Mākara Road
- > Terawhiti Station – 900 South Mākara Road
- > The crossroad of Mākara Road and Takarau Gorge Road
- > West Wind Farm – 140 Opau Road



Food

People in our community have enough food to sustain them.

- > Organise a way to feed large groups of people who are displaced or do not have food of their own.
- > Coordinate food supplies in the community.



Assist with the coordination of food supplies in the community where necessary.

Encourage people to share food with those who don't have access to it.

Tell people to use foods in the refrigerator first, then those in the freezer, and finally dried goods from the pantry.

Pool community resources to feed everyone

- Street BBQs
- Have places where excess food can be coordinated from

What food suppliers and providers are there?

Mākara:

- > Chicken Farm
- > Karori Golf Club Restaurant - 280 South Mākara Road

Mākara Beach:

- > Hills – wild sheep, goats and turkey
- > Mākara Beach Café – 1084 Mākara Road
- > Terawhiti Station – 900 South Mākara Road

Where else could we find food?

Mākara

- > Chickens at home
- > Fishing
- > Individual pantries and large freezers
- > Livestock
- > Vegetable gardens

Mākara Beach:

- > Chickens at home
- > Fishing
- > Individual pantries and large freezers
- > Livestock
- > Vegetable gardens



How could we organise to feed large groups of people?

Mākara:

- > Café, school and playcentre kitchens
- > Chefs/staff from local cafes
- > Eat together, cook together
- > Pool food and cooking resources at central places, such as the café, golf club, church or hall
- > Set up a volunteer cooking/preparation site
- > Use perishable food first

Mākara Beach:

- > Bonfire on the beach
- > Café, school and playcentre kitchens
- > Chefs/staff from local cafes
- > Eat together, cook together
- > Gather at the café at the beach
- > Hangi
- > Set up a volunteer cooking/preparation site
- > Use perishable food first

Where can we get cooking and catering supplies?

Mākara:

- > Fireplaces, wood burners, pizza ovens
- > Household camping and BBQ equipment
- > Karori Golf Club – 280 South Mākara Road
- > Mākara Community Hall – 366 Mākara Road

- > Mākara Model School – 399 Mākara Road
- > Peoples own supply
- > St Patrick's Church – 372/376 Mākara Road
- > Terawhiti Station – 900 South Mākara Road

Mākara Beach:

- > Beach BBQ pit
- > Mākara Beach Café – 1084 Mākara Road
- > People's own supply
- > Terawhiti Station – 900 South Mākara Road

How do we get food to people who are unable to leave their homes?

Mākara:

- > Bring it to them via horseback, quad bikes, or 4WD's
- > Carry in boxes, containers, buckets
- > Cars, bikes, scooters, motorbikes
- > Organise teams to distribute
- > Volunteers walking or cycling around
- > Wheelbarrows, buggies, strollers, wheelie bins

Mākara Beach:

- > Boat
- > Carry in boxes, containers, buckets
- > Cars, bikes, scooters, motorbikes
- > Organise teams to distribute
- > Volunteers walking or cycling around
- > Wheelbarrows, buggies, strollers, wheelie bins



Animal Welfare

Animals in our community have access to medical assistance, shelter, water, and food.

- > Identify and coordinate locations and people for medical assistance for animals
- > Identify locations for animal shelter
- > Identify potential sources of food and water
- > Keep a record of lost and found pets

What animal services are in the area? (e.g., veterinary clinics, animal control, shelters, stock agents, stock truck companies)

- > Karori Vet – 20 Parkvale Road
- > Mākara Village Boarding Cattery – 384 Mākara Road
- >
- >
- >

What facilities could be used for temporary shelter for animals?

- >
- >
- >
- >

Where could we find drinking water for animals?

- >
- >
- >
- >

Where could we find food for animals? (companion animals & production animals)

- >
- >
- >
- >

