

West Park Community Response Plan

This is a living document that contains a list of information created by your community, for your community. It outlines the local resources, facilities, and people that can help in an emergency.

Sharing this information will help everyone in the community understand how to support one another when it matters most.



Facility map

West Park School, 97 Broderick Road, Johnsonville



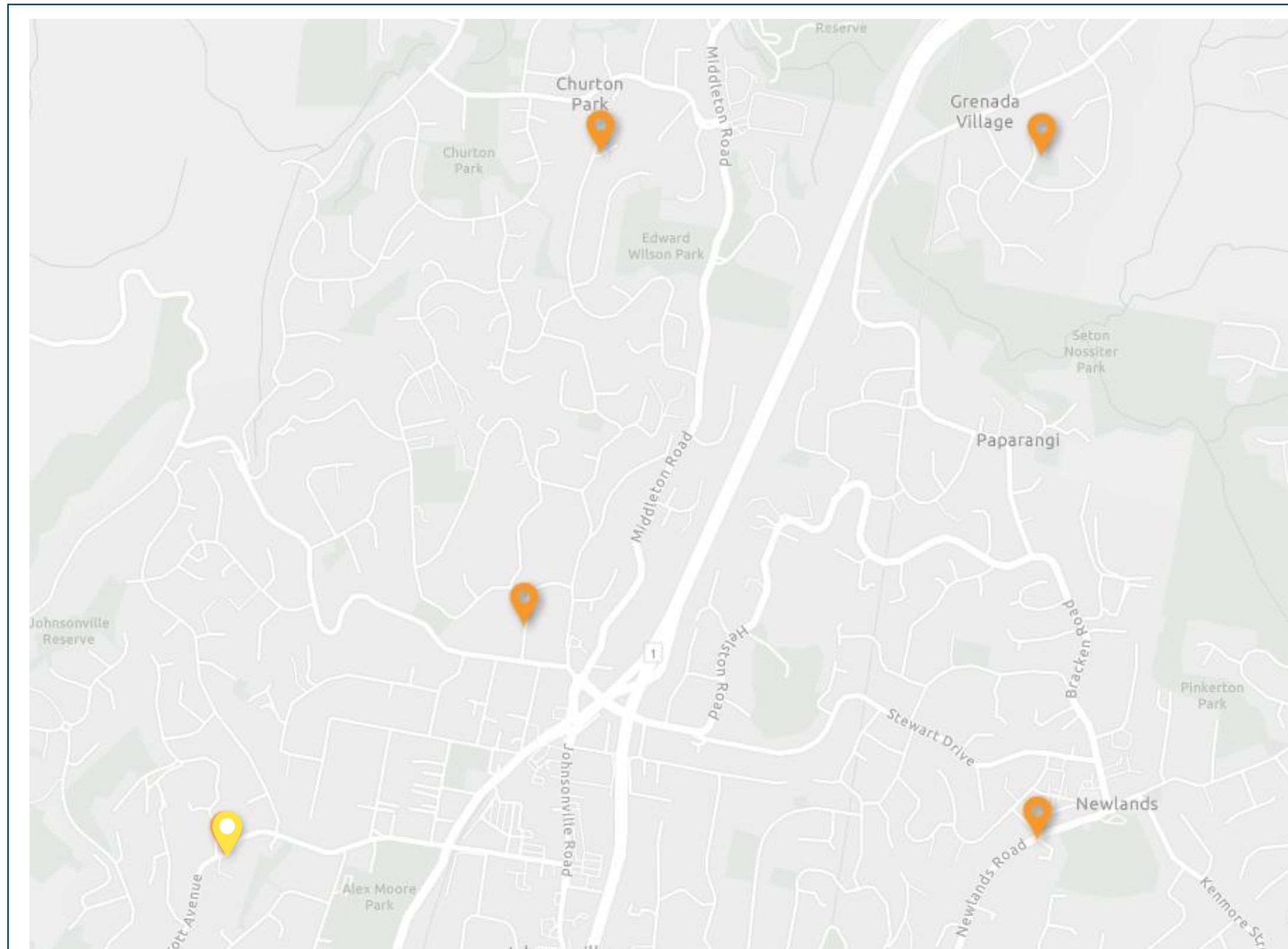
MAP KEY

-  Hub kit location
-  Emergency water tank
-  Suggested space
-  Do not use this space

Please respect this facility and the contents inside. This is a privately owned property that has been offered to the community for disaster response.

Coordinate with neighbouring Community Emergency Hubs

Local resources can be shared with nearby communities, so communicate with your neighbouring hubs to work out the most efficient use of the available resources.



Your Hub

West Park Community Emergency Hub

West Park School, 97
Broderick Road, Johnsonville

Neighbouring Hubs

Churton Park School,
90 Churton Drive, Churton
Park

Grenada Village Hall,
4 Mandeville Crescent,
Grenada Village

Johnsonville School,
10 Morgan Street,
Johnsonville

Newlands School,
200 Newlands Road,
Newlands



Document overview

The local resources and ideas outlined in this document were identified during community planning workshops. These were grouped into the categories listed below:

- > Local resources
- > Local vulnerabilities
- > Checking on who and what has been affected
- > Medical assistance
- > Shelter
- > Water
- > Food
- > Animal Welfare
- > *For Sanitation refer to Section 5 in the Hub Guide*

Community Response Plan and Emergency Hub Guide

This Community Response Plan works alongside the Community Emergency Hub Guide. The Hub Guide provides guidance on how your community can organise and support one another during an emergency. Use the Hub Guide and your Community Response Plan together to organise your community response. You will find the Hub Guide in the Hub kit along with Hub role lanyards, stationery, a map, an AM/FM radio, and a VHF radio.

Responding as a community

Your community has all the skills, resources, local knowledge and relationships to support one another during an emergency. You can utilise these by working together at your local Community Emergency Hub. Use this document as a starting point for solutions to community needs and your response as a community.

If you are opening a Hub it might pay to think about bringing some basics, such as:

- | | |
|------------------|----------------------|
| > First aid kits | > Tea, coffee, milk |
| > Blankets | > Food |
| > Torches | > Toilet paper |
| > Batteries | > Buckets |
| > Radio | > Rubbish bags |
| > Water | > BBQ/camping cooker |

Your Local Council

During a major emergency, your local council will coordinate the response from their Emergency Operations Centre. An Emergency Assistance Centre may also be set up to provide access to government and council support services.



Local resources

Your community has identified the following local resources that could be useful for various purposes during an emergency.

Ensure you have permission from the facility or resource owner before using.

Places and spaces

- > Alex Moore Park, Moorefield Road
- > Guide Hall, 87 Broderick Road
- > Johnsonville Mall, 16 Broderick Road
- > Keith Spry Pool, 15 Frankmoore Avenue
- > Scout Hall, 30 Ironside Road

School facilities

- > Alex Moore Park, Moorefield Road
- > Guide Hall, 87 Broderick Road
- > Johnsonville Mall, 16 Broderick Road
- > Johnsonville School (Hub), Morgan Street
- > Keith Spry Pool, 15 Frankmoore Avenue

- > Onslow College, Burma Road
- > Raroa Intermediate, 37 Haumia Street
- > St Brigid's School, 911 Phillip Street
- > West Park School (Hub), 97 Broderick Road
- > Scout Hall, 30 Ironside Road

Community Centres

- > Johnsonville Community Centre, 3 Frankmoore Avenue
- > Newlands Community Centre, 9 Batchelor Street

School facilities

- > Johnsonville School (Hub), Morgan Street
- > Onslow College, Burma Road
- > Raroa Intermediate, 37 Haumia Street
- > St Brigid's School, 911 Phillip Street
- > West Park School (Hub), 97 Broderick Road

Aged care facilities

- > Cashmere Heights Home, 16 Heston Road
- > Cashmere Home, 51 Helston Road
- > Johnsonvale Retirement Village, 16 Earp Street
- > Melvina Major Retirement Village, 134 Burma Road
- > Churtonleigh, 24 Mallard Gove, Churton Park

Church buildings

- > Broderick Road Chapel, 17 Broderick Road
- > St Francis of Assisi Parish, 37 Dr Taylor Terrace
- > St Johns Anglican Church, 18 Bassett Road
- > Uniting Parish, 18 Dr Taylor Terrace



Accommodation

- > Best Western Motel, 19 Burgess Road
- > Newlands Court Motel, 96 Newlands Road
- > Gateway Hotel, 1 Newlands Road

Groups and networks of people

- > Challenge 2000, 1 Wanaka Street
- > Guides, 87 Broderick Road
- > Johnsonville Club, 1 Norman Lane
- > Plunket, 19 Rotoitoi Street
- > Salvation Army, 125/137 Johnsonville Road
- > Scouts, 30 Ironside Road

Church communities

- > Broderick Road Chapel, 17 Broderick Road
- > St Francis of Assisi Parish, 37 Dr Taylor Terrace
- > St Johns Anglican Church, 18 Bassett Road
- > Uniting Parish, 18 Dr Taylor Terrace

Sports clubs

- > Bowling Club, 34 Frankmoore Ave
- > Cricket Club/Harrier, Moorefield Road
- > Johnsonville Rugby Club, 80 Helston Road
- > North Wellington FC, Alex Moore Park

School communities

- > Johnsonville School (Hub), Morgan Street
- > Onslow College, Burma Road
- > Raroa Intermediate, 37 Haumia Street
- > St Brigid's School, 911 Phillip Street
- > West Park School (Hub), 97 Broderick Road

Childcare facilities

- > Daisies Early Education, 5 Earp Street
- > Early Impressions Childcare, 3 Frankmoore Avenue
- > Kindercare, 129 Burma Road
- > Waitohi Kindergarten, 34 Moorefield Road
- > Johnsonville Montessori, 23 Elliot Street
- > Johnsonville West Kindergarten, 34 Kipling Street
- > Plunket, 19 Rotoitoi Street

Services in the community

- > Johnsonville Mall, 16 Broderick Road
- > Plunket, 19 Rotoitoi Street
- > Woolworths Johnsonville Mall, Moorefield Road
- > Woolworths Johnsonville, 31 Johnsonville Road

Emergency Services

- > Fire Station/FENZ, 13 Burgess Road
- > Police Station, 6 Moorefield Road
- > Wellington Free Ambulance, 7 Moorefield Road

Medical facilities

- > Bee Healthy Dental Facility and Mobile Unit, Haumia Street
- > Johnsonville Dental Clinic, Level 2/128 Johnsonville Road



- > Johnsonville Medical Centre Pharmacy, 2 Trafalgar Street
- > Johnsonville Medical Centre, 24 Moorefield Road
- > Life Pharmacy, 40/16 Broderick Road
- > Onslow Medical Centre, 125 Moorefield Road
- > Affinity Medical Imaging, 57 Johnsonville Road
- > Unichem Pharmacy, 59 Johnsonville Road

Education providers

- > Johnsonville School (Hub), Morgan Street
- > Onslow College, Burma Road
- > Raroa Intermediate, 37 Haumia Street
- > West Park School (Hub), 97 Broderick Road

Fuel stations

- > Waitomo Johnsonville, Ohariu Road
- > Johnsonville BP Petrol Station, 117 Johnsonville Road
- > Mobil Johnsonville, 4 Johnsonville Road
- > Z Johnsonville, 136/140 Johnsonville Road

Aged care facilities

- > Cashmere Heights Home, 16 Heston Road
- > Cashmere Home, 51 Helston Road
- > Johnsonvale Retirement Village, 16 Earp Street
- > Melvina Major Retirement Village, 134 Burma Road

Infrastructure

- > 2x Water Tanks, Chapmans Street
- > Emergency Water Bore, Truscott Avenue

- > Johnsonville Water Well, Truscott Avenue
- > Kiwi Point Quarry, Ngauranga Gorge Road
- > Newlands Bus Depot, Newlands Road
- > NZTA Transport Operations Centre
- > Radio Repeater on Ngaio Hill (Channel 8 UHF PRS)
- > Railway Station, Moorefield Road
- > Water Reservoirs, Fraser Avenue

4x Emergency Water Tanks

- > Johnsonville Park (25,000L)
- > Johnsonville West Reservoir (25,000L)
- > Newlands Park (25,000L)
- > Onslow College (25,000L)



Local vulnerabilities

Your community has identified the following potential vulnerabilities. These may need further attention or assistance.

Places and spaces

- > Are there any earthquake prone buildings you know in your community? Please check on these to see how they have gotten on through the earthquake

Groups and networks of people

- > People trying to get home
- > Plunket, 19 Rotoitoi Street (families with young children)
- > Schools and childcare facilities with kids left without parents
- > People that require the assistance of the foodbanks

Elderly with high medical needs

- > Cashmere Heights Home, 16 Heston Road
- > Cashmere Home, 51 Helston Road
- > Johnsonvale Retirement Village, 16 Earp Street
- > Melvina Major Retirement Village, 134 Burma Road

Services in the community

Infrastructure

- > Flood Risk Areas
- > Railway Station – Moorefield Road

Roading infrastructure

- > Burma Road
- > Helston Overbridge
- > Middleton Road
- > Newlands Highway Entrance and Exit
- > SH1 (Liquefaction)
- > SH1 Underpass

Landslide risks

- > Ngauranga Gorge
- > Ohariu Valley

Lifeline utilities

- > Water Mains Pipe (from Porirua)
- > Water Mains Pipe (from Lower Hutt)

Hazardous substances

- > Waitomo Johnsonville, Ohariu Road
- > Johnsonville BP Petrol Station,
- > Mobil Johnsonville, 4 Johnsonville Road
- > Z Johnsonville, 136/140 Johnsonville Road



Checking on people and damage

Everyone in the community is checked on after an emergency – whether it's for rescue and medical assistance, or just basic support and information.

- > Contact everyone in the community as soon as possible.
- > Record and report information on people and damage back to the Hub.
- > Regularly check everyone in the days following the event as people's circumstances may change.



How can you make sure that everywhere has been checked?

- Start with known affected areas or groups that might need extra assistance.
- Draw upon any local lists and knowledge.
- Coordinate a streetbystreet, housebyhouse check. Use the area maps in the hub.
- Record any information on the impact to the community. For example, status of roads, building damage, and peoples unresolved needs.

Report the information back to the Information Coordination person at the Hub.

Staying in contact with people as outlined in task one should be done frequently, as peoples circumstances can change after an event.

If you can't give someone immediate assistance, collect information about their needs and bring that back to the Hub. See if you can find an answer to their needs with the resources available in your community.

What groups could be available to walk around the community to check on people and look for damage?

- > Builders/engineers in community
- > Johnsonville medical centre
- > Lions club
- > Police
- > Rotary
- > Salvation army and church groups
- > Scouts
- > Wellington North Community Patrol



Where should we check first?

1. Self – 2. Home – 3. Neighbours – 4. Street – 5. Then at the hub
check on these priority groups

- > Early childhood education centres
- > Key infrastructure that provides service – mall/shopping centre/supermarkets
- > Rest homes
- > Schools
- > SH1 entry and exit points
- > Transport connections like train lines
- > Water stations

How would we coordinate this?

1. Assess – commission teams to assess in priority order to needs and resources available and then broker people's needs with available resources.

2. Scope – define needs and resources

3. Prioritise – needs with resources

4. Meet – needs with resources

5. Review – that needs are being met

6. The Hub can set up street maps and coordinate searches, or checks by door knocks

- > Community emergency hubs
- > Divide up the streets
- > Emergency services
- > Message services such as mobile, radio, electronic billboards and Facebook
- > Regular meetings (daily or weekly)



Medical Assistance

Community members who need medical assistance are directed to medical assistance.

- > Identify and coordinate community resources that can be used to assist and treat the injured.
- > Identify and check on people with daytoday medical needs.
- > Direct the community to medical providers that are known to be open.
- > Identify and coordinate people in the community with medical skills who can help.



In all lifethreatening situations, attempt to contact the emergency services by calling 111.

Injured and sick people should go to the nearest open medical centre first.

People with first aid skills should go to their nearest open medical centre or go to the Hub.

Check on your neighbours and people who may need extra help.

Look after your hygiene – wear gloves when touching body fluids.



Find out if the local medical providers are open and operational so that you can let the community know where to go.

Coordinate transportation for those who are in need and cannot get to the medical centre.

Where are the nearest medical providers?

- > Ambulance (Wellington Free) Moorefield Road
- > Johnsonville Medical Centre (Moorfield Road)
- > Moorefield Road and Haumia (Onslow)
- > Newlands Medical Centre, 15 Batchelor Street
- > Churton Park Medical Care, Churton Park Shopping Centre

Where else could we provide medical assistance if the above facilities are not available?

- > Bee Healthy Raroa Intermediate
- > Chemist/Pharmacy
- > Rest homes - Malvina Major, Cashmere, Churtonleigh



- > Fire Station
- > The Chiro Johnsonville, 12 Moorefield Road
- > School sick bay

Who can help provide medical assistance?

- > Pharmacies
- > Childcare facilities and teachers
- > Fire station
- > First aid and trained persons
- > Plunket nurses

How do we get people to medical assistance or medical assistance to people?

- > Door knock for assistance
- > Logistics of transport
- > Notice board – compile list of medical staff and location
- > Through the community emergency hub
- > Wheelbarrows

Where can we get extra supplies?

- > All medical facilities
- > Homes
- > Pharmacy
- > Shopping mall
- > Supermarket
- > Workplace medical kits

Where are there Defibrillators?

- > Johnsonville Bowling Club, 34 Frankmoore Avenue
- > Johnsonville Masonic Centre, 25 Phillip Street
- > Johnsonville Medical Centre, 24 Moorefield Road
- > Johnsonville Uniting Church Office, 18 Dr Taylor Terrace
- > Keith Spry Pool, 15 Frankmoore Avenue



Shelter

Ensure everyone in our community has somewhere safe and comfortable to stay.

- > Find places where people can shelter from the weather if they can't stay at home.
- > Find comfortable places where people can rest and sleep.



Small repairs may make homes safe enough to stay in.

If people need to leave their homes, encourage them to take as much bedding as possible.

Encourage people to stay with friends and family if possible. Ask neighbours or others in their street if they have a spare room.

People in the community may have spare beds, air mattresses, and couches available to offer people without a place to stay.

Check gas and electricity supplies are safe to use. Turn gas off at the meter/main if unsure. Turn electricity off at mains/switchboard and water at the tap on the footpath. Leaks including water, should be investigated.



Many people will be able to stay in their own homes, and this is ideal as people are much more comfortable in a home environment. Are there simple repairs that could be done to make a home safe enough for people to stay there.

You may have visitors to your community who don't live locally – commuters, shoppers, employees etc. These are the people most likely to need accommodation in your community.

Encourage people to make their spare beds and guest rooms available.

Don't wait for the perfect solution, shelter from the weather is a priority over comfort. Bad weather means the need for shelter is much more urgent than on a warm, sunny day.

Tell the Emergency Operations Centre (through the Communication desk) the number of people who need accommodation.

Who could help make people's homes safe, weatherproof, and comfortable?

- > A building architect
- > Builders, handymen
- > Fire brigade
- > Neighbours

Where can we get resources to make repairs?

- > Builders/Trade Staff
- > Hardware stores
- > Neighbours
- > Wrecked buildings (safety??)



Where could we get bedding and clothing supplies to keep people warm and comfortable?

- > Households which are not damaged and can share
- > Salvation army store, SVDP store
- > Thrift shops

What open spaces could accommodate temporary shelter?

- > Billeting/open home
- > Churches
- > Community centre
- > Mall
- > Motels
- > Ngā Hau e Whā o Paparāangi marae, 30 Ladbroke Drive, Newlands
- > Schools, scout and guide hall
- > Sports and school grounds

What facilities could be used for temporary shelter if people can't stay at homes or with friends?

- > City fitness gym, 12 Newlands Road
- > Encourage people to go to family, friends and neighbours
- > Guide Hall
- > Motels
- > Plunket rooms
- > Salvation army hall
- > Schools, scout groups, trampers, churches
- > Working men club



Water

Our community has access to clean water for drinking and water for cooking and hygiene purposes.

- > Ensure everyone knows how to treat drinking water.
- > Coordinate community water sources for drinking, cooking and hygiene.
- > Arrange a place in the community where water can be distributed if needed.



Local streams and open bodies of water are not reliable sources of clean water. Chemical pollution and heavy metal contamination is not removed by boiling water or adding bleach.

Treat any nonbottled water. Boil it if you can, if not use bleach to treat.

BEST CHOICE: BOIL. Boiling water will kill most types of diseasecausing organisms. If water is cloudy, filter it through a clean cloth. Boil water for one minute, let it cool, and store it in clean containers with covers.

IF YOU CAN'T BOIL: ADD BLEACH. Bleach will kill some (not all) types of diseasecausing organisms. Just like boiling, filter cloudy water through a clean cloth first. Use only regular, unscented, liquid household bleach. Add two drops of bleach per litre of water. Stir well, let stand for 30 minutes before using, then store in clean containers with covers.



Water reservoirs are all around the region but automatically seal if lines are damaged. Technicians must manually attend to the valves. This will take time so look for other sources of water within the community right away.

Some schools and community centres have large water tanks installed. If there is one in your community check to see what their plan is for using the water.

Where can we find drinking water?

- > 4x water tanks in region
- > Glenside reserve
- > Home storage and tanks
- > Hot water tanks in homes
- > Johnsonville Park/Truscott Ave
- > Local hotels
- > Shopping centre
- > Streams
- > Supermarkets
- > Swimming pool? (Keith Spry)
- > Water points at community hub



How do we get water to people who are unable to leave their homes?

- > Use cars/utes/shopping trolleys
- > Volunteers with vehicles organised through the hub
- > Walking, bikes
- > Wheelbarrows

Where can we find water for washing and cleaning?

- > Pools and spas
- > Rainwater collection
- > Streams

What water supplies should be avoided or need treatment before drinking?

- > Contaminated water containers
- > Creeks
- > Grey water
- > Old containers of water
- > Pool water
- > Springs and waterfalls
- > Stagnant water
- > Stream water

What places would be good distribution points?

- > Churches
- > Community centres
- > Community hubs

> Guide and scout halls



Food

People in our community have enough food to sustain them.

- > Organise a way to feed large groups of people who are displaced or do not have food of their own.
- > Coordinate food supplies in the community.



Assist with the coordination of food supplies in the community where necessary.

Encourage people to share food with those who don't have access to it.

Tell people to use foods in the refrigerator first, then those in the freezer, and finally dried goods from the pantry.

Pool community resources to feed everyone

- Street BBQs
- Have places where excess food can be coordinated from

What food suppliers and providers are there?

- > Asian store
- > Woolworths
- > Dairy's
- > New world Churton Park/Newlands
- > Taylor Preston's meat works

Where else could we find food?

- > Pubs and Johnsonville Club
- > Fish and chip shops
- > Petrol stations
- > Farms in Ohariu Valley
- > Household freezers for community BBQ's
- > Salvation army

How could we organise to feed large groups of people?

- > Community centre
- > Organise people to cook meals
- > Rest home kitchens
- > Take away shops
- > Use perishable food first

Where can we get cooking and catering supplies?

- > Scout halls
- > Churches



- > Community Centres
- > Johnsonville Club
- > Organise individuals supplies
- > Raroa college home economics
- > Rest homes

How do we get food to people who are unable to leave their homes?

- > Contact the retirement homes
- > Organise volunteer groups for cooking and transporting
- > Use buses to deliver and transport food
- > Wheelbarrows and walking



Animal Welfare

Animals in our community have access to medical assistance, shelter, water, and food.

- > Identify and coordinate locations and people for medical assistance for animals
- > Identify locations for animal shelter
- > Identify potential sources of food and water
- > Keep a record of lost and found pets

What animal services are in the area? (e.g., veterinary clinics, animal control, shelters, stock agents, stock truck companies)

- > Animal Medical Centre, 114 Middleton Road, Churton Park
- > CareVets Johnsonville, 21 Broderick Road
- >
- >

What facilities could be used for temporary shelter for animals?

- >
- >
- >
- >

Where could we find drinking water for animals?

- >
- >
- >
- >

Where could we find food for animals? (companion animals & production animals)

- >
- >
- >
- >

